**Senior Capstone Project Mentor Agreement**

Mentor Name: Bridget Thomson-McInnes

Mentor Contact Information: [btmcinnes@vcu.edu](mailto:btmcinnes@vcu.edu)

Mentor Qualifications/ Experience:

Student Name: Megan Charity

Student Contact Information: [megan.l.charity@gmail.com](mailto:megan.l.charity@gmail.com), 804-551-7166

Area of Concentration: IT Project Management

Minimum frequency of communication: We will email weekly and meet in person 1-2 times a week

Acceptable types of communication:

Specific areas in which the Mentor can guide the student in their research and completion of their project:

Student and Mentor have reviewed and discussed the Sr. Capstone Information Packet together, including all rubrics. Mentor agrees to provide the necessary support to the student in this project, including weekly feedback, document review, and student evaluations as required.

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Bridget Thomson-McInnes/Date Megan Charity/Date

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Mrs. Norris/Date